

## New Creation Christian Academy

### Parent Volunteer Program

NCCA is excited to announce the start of the Parent Volunteer Program\* (PVP). There are so many ways to help NCCA in our daily activities. Currently, we have opportunities to assist in the following areas:

- Monthly Assistant rotation:
  - Middle School Lunch—11:45 a.m. to 12:45 p.m. Tuesday and Thursday in the 100 building cafeteria
  - Middle School Car Line—1:45 p.m. to 2:15 p.m. Tuesday and Thursday meet at the 100 building office area
  - High School Lunch—11:45 a.m. to 12:45 p.m. Monday in the 200 building café downstairs
- Miscellaneous:
  - There are various times throughout the year that different locations within the school might need a parent volunteer (office staff, study hall monitor, classroom projects, school host events, community service projects, etc.)

If you are interested in helping with this program, we would like to get a rotation started as soon as possible. You may sign up for as much or as little as you like in any area regardless of your child's grade level. It would be great to have a large group from which to pull. Please bring your completed application to the office and complete a background check form. Once your application and background check are turned in and reviewed, you will be notified via email of your status. If you are accepted, you will need to attend a brief training session to receive introductions, job description, and information about where and to whom you will report. This date will be determined soon.

If you have any questions please contact Mrs. Eagle at [eagle.ncca@gmail.com](mailto:eagle.ncca@gmail.com).

We are truly excited to have another way to partner with parents to help NCCA be the best that it can be.

*Best regards,*

*Shannon Eagle*

*Administrative Support*

*New Creation Christian Academy*

*"Do everything with  
your whole heart as  
working for the Lord  
and not for men." Col. 3:23*

*\*PVP-Parent volunteers must be the parent or guardian of a current or recently graduated NCCA student.*

# Parent Volunteer Program Application

Parent Name \_\_\_\_\_

Student(s) Name(s) \_\_\_\_\_

Grade Level(s) \_\_\_\_\_

Best phone number \_\_\_\_\_

Email \_\_\_\_\_

I would like to volunteer for the following (check all that apply):

- MS lunch monitor (monthly) Tuesday/Thursday or both
- MS car line (monthly) Tuesday/Thursday or both
- HS lunch monitor (monthly) Monday
- Miscellaneous—called on an as needed basis

Emergency Contact Name and phone number \_\_\_\_\_

\_\_\_\_\_  
Please submit two references who have knowledge of your work ethic and character. They may not be family members, must have known you for more than 2 years, and may not be members of the same family (i.e. husband and wife).

Reference 1:

Name \_\_\_\_\_ phone number \_\_\_\_\_

Years known and in what capacity? \_\_\_\_\_

Reference 2:

Name \_\_\_\_\_ phone number \_\_\_\_\_

Years known and in what capacity?  
\_\_\_\_\_

By submitting and signing this application you agree to the following:

- To abide by the core values as stated in the NCCA Parent/Student Handbook
- To agree with and adhere to the NCCA school rules and not disparage any of the rules or discipline procedures
- To respect and keep confidential student information (in any circumstance)

In the event that it is determined that I have violated any of these requirements, or if it is determined to be in the best interest of the school, I understand that my volunteer service may be terminated.

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Applicant's Signature

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Date

Thank you for your willingness to serve in our school. Please look to hear from us soon!